**Peyton Forest Elementary**

**Date: 9/8/2021**

**Time: 3:30pm**

**Location: Zoom Meeting ID: 865 8274 4499 Passcode: 1234**

1. **Roll Call**

|  |  |  |
| --- | --- | --- |
| **Role** | **Name** *(or Vacant)* | **Present or Absent** |
| **Principal** | **Cynthia Gunner** | **Present** |
| **Parent/Guardian** | **James Drue** | **Present** |
| **Parent/Guardian** | **Vacant** |  |
| **Parent/Guardian** | **Vacant** |  |
| **Instructional Staff** | **Donovan Davis** | **Present** |
| **Instructional Staff** | **Vacant** |  |
| **Instructional Staff** | **Ivette Redfield** | **Present** |
| **Community Member** | **Tamara Hunter** | **Present** |
| **Community Member** | **Vacant** |  |
| **Swing Seat** | **Vacant** |  |
| **Additional Attendant** | **Derrick Aikens** | **Present** |
| **Additional Attendant** | **Karen Douyon** | **Absent** |
| **Additional Attendant** | **Lynair Alston** | **Present** |
| **GO Team District Rep.** | **Diane Jacobi** | **Present** |

1. **Action Items** 
   1. **Approval of Agenda:** **Motion** [Passes]
   2. **Fill Vacant Positions**

|  |  |
| --- | --- |
| **Vacant Position:** | **[Parent1]** |
| **Appointee’s Name:** |  |

* 1. **Fill Vacant Positions**

|  |  |
| --- | --- |
| **Vacant Position:** | **[Parent2]** |
| **Appointee’s Name:** |  |

* 1. **Fill Vacant Positions**

|  |  |
| --- | --- |
| **Vacant Position:** | **[Staff]** |
| **Appointee’s Name:** | Derrick Aikens |

* 1. **Fill Open Community Member Seat:**

|  |  |
| --- | --- |
| **Open Position:** | **Community Member** |
| **Appointee’s Name:** | Karen Douyon |

* 1. **Fill Open Swing Seat**

|  |  |
| --- | --- |
| **Open Position:** | **Swing Seat** |
| **Appointee’s Name:** | Lynair Alston |

* 1. **Approval of Previous Minutes from 3/17/2021** [Passes]
  2. **Election of Officers** 
     1. **Chair: Result:** [Donovan Davis]
     2. **Vice Chair: Result:** [Derrick Aikens]
     3. **Secretary: Result:** [Ivette Redfield]
     4. **Cluster Representative: Result:** [Donovan Davis]
  3. **Approval of Public Comment Format:** **Motion** [Passes]
  4. **GO Team Meeting Calendar** *(GO Teams are required to have a minimum of 6 meetings, with at least 4 allowing for Public Comment)*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Date** | **Time** | **Location** | **Public Comment Permitted? (Yes/No)** |
| **1** | **9/8/2021** | **3:30pm** | **Virtual** | **No** |
| **2** | **10/6/2021** | **3:30pm** | **Virtual** | **Yes** |
| **3** | **11/3/2021** | **3:30pm** | **Virtual** | **Yes** |
| **4** | **12/1/2021** | **3:30pm** | **Virtual** | **No** |
| **5** | **2/2/2022** | **3:30pm** | **Virtual** | **Yes** |
| **6** | **3/2/2022** | **3:30pm** | **Virtual** | **Yes** |
| **7** |  |  |  |  |
| **8** |  |  |  |  |

* 1. **Adopt GO Team Norms Motion** [Passes]

1. **Adjournment: Motion** [Passes 3:59pm]